



**JUNEAU CHAPTER
ASEA/AFSCME LOCAL 52
*Alaskans Working For Alaska!***

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**APPROVED BY
JUNEAU CHAPTER
EXECUTIVE BOARD**

**Meeting Minutes Of
ASEA/AFSCME Local 52
Juneau Chapter Executive Board
Monthly Business Session**

**July 12, 2011
Juneau, AK**

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**MONTHLY BUSINESS SESSION OF THE
ASEA/AFSCME LOCAL 52 JUNEAU CHAPTER EXECUTIVE BOARD
JULY 12, 2011
LOCAL 959 TEAMSTERS HALL, JUNEAU, AK**

CALL TO ORDER (12:12 P.M.)

The monthly business session of the Juneau Chapter Executive Board convened in the Local 959 Teamsters Hall located at 306 Willoughby Avenue, and was called to order by President Wright. Secretary Owen noted for the record the following board members and other attendees to be present. The presence of a quorum was declared.

Present were:

Stephen Wright, President
Larry Owen, Secretary
Lee Hanna, Chief Steward (telephonic)
Vanessa George, Member At Large #2
Susan Pridgen-Webb, Member At Large #3

Absent were:

Vacant, Treasurer
Robert Sewell, Member At Large #1

Also present:

Robin Park, Acting Activities Chair

Point of Information: Juneau Chapter Bylaws, Article IV, Section 1, states, *'The voting officers of the Chapter Executive Board shall be a President, a Secretary, a Treasurer, a Chief Steward, and three (3) Members at Large.'*

Point of Information: Juneau Chapter Bylaws, Article VII, states, *'No fewer than four (4) members of the full seven (7) member Executive Board shall be required for a quorum at a Board meeting, except in the instance that two (2) or more positions have become vacant, in which case a quorum shall consist of a majority of remaining Executive Board members.'*

ADOPT AGENDA

The Agenda is as follows:

1. Call To Order
2. Adopt Agenda
3. Approve Previous Meeting Minutes
4. President's Report
5. Secretary's Report
6. Treasurer's Report
7. Committee Reports
8. Unfinished Business
9. New Business
 - E-board interest in soliciting for vacant Treasurer position
 - Activities Committee Chair and Committee Members Solicitation
 - FY12 Chapter Budget Discussion

- Goodwill Committee–Draft Mission Policies and Procedures Outside of Membership Charter
10. Adjournment

Main Motion 2011-07-001 (Adopt Agenda)

Moved by Secretary Owen

To adopt the July 10, 2011 agenda as presented.

Main Motion 2011-07-001 passed, without objection.

Point of Information: Motion numbering is a function of the year, month and the motion number.

Point of Information: Robert’s Rules of Order, Article 15, Section 48, states, “*The name of the seconder of a motion should not be entered in the minutes unless ordered by the assembly.*”

Point of Information: Robert’s Rules of Order, Article 16, Section 49, states “*In a board meeting where there are not more than about a dozen members present ... Motions need not be seconded.*”

APPROVE MINUTES (06/07/2011)

The 06/07/2011 Minutes – Monthly Business Session were presented by Secretary Owen.

Main Motion 2011-07-002 (Approve Meeting Minutes)

Moved by Secretary Owen

To approve the June 07, 2011, minutes (Monthly Business Session) as presented.

Main Motion 2011-07-002 passed, without objection.

PRESIDENT’S REPORT

President Wright discussed the status of the bylaws update and that to date no recommendations have been made by Co-Chairs Leimomi Martin and Shannon Guillory. Member At Large George and Chief Steward Hanna volunteered to assist on the Bylaws Committee in updating the bylaws.

President Wright discussed the Goodwill Committee for Membership Assistance proposed revisions to their policies and procedures. The proposed draft Goodwill Committee Guidelines presented to the E-board by committee member Robert Sewell in a June 7, 2011 e-mail would result in a committee that does not primarily assist members in need, rather donates money to local organizations in need, which was not the original intent communicated by the E-board when the committee was established. Member At Large George and Chief Steward Hanna expressed a desire to retain the original intent of the committee. Secretary Owen also concurred since this was what was presented to and authorized by the membership. The original intent of the Goodwill Committee was supposed to financially and otherwise assist individual members who have extraordinary hardships or immediate critical needs. The annual approved operating budget has a Donations / Sponsorships line item which already serves this function and it was the consensus of attending E-board members that the Goodwill Committee should not duplicate that function. Secretary Owen recommended revisiting this topic when Committee members Robert Sewell and Dan Bussard can be present to discuss the E-board’s concerns.

President Wright reminded E-board members that during membership meetings they are to sit at the front table. It’s good for the membership to know that E-board members are in the front and that they are the focus of any questions or concerns that members have.

SECRETARY'S REPORT

Secretary Owen reported that Office 2010 Professional including Publisher was now installed on laptop computer and could be used to create flyers for activities or meetings. The Chapter Office was also rearranged, shelves were purchased and installed, a fridge was purchased and installed, and soda was purchased and stocked in the fridge for future Chapter Membership Meetings.

Secretary Owen reported that the Chapter Website was updated with meeting minutes to date. The meeting minutes are organized on three pages; Current – meeting minutes for the last quarter, FY11 Archive – meeting minutes for the first three quarters of FY11 and FY10 Archive – meeting minutes for the first three quarters. The Officers, Contact and Committees websites will also be updated soon as request should go out soon. E-board photos are needed for both Chapter and ASEA website; Lee Hanna, Vanessa George and Susan Pridgen-Webb.

Member At Large George reported that at the National Next Wave Conference, website resources were discussed and perhaps the Chapter can look investigate using it. One issue is that it is hosted by National, so they would have the ability to go in and modify the website if they so choose. President Wright expressed that only the Juneau Chapter E-board should be able to modify the website.

TREASURER'S REPORT

The Treasurer position is currently vacant. President Wright and Secretary Owen currently co-function as the oversight of the bookkeeper. Secretary Owen had nothing to report at this time.

COMMITTEE REPORTS

The current committees are as follows:

Activities Committee Report:

Acting Activities Chair Robin Park gave an update on the upcoming Annual Summer Picnic, which will on Sunday, August 7, from 12:00 PM-3:00 PM at Sandy Beach, Shelter #1. There will be hamburgers, hot dogs, salmon, various salads (coleslaw, macaroni), chips, watermelon, soda, juice and water available as well as gifts for a raffle. The supplies and other items left over from last year's Holiday Party are available in the office for use and include paper napkins, paper plates, forks as well as prizes and gifts. Robin will inventory what is in the office and use them at the picnic.

President Wright asked Chief Steward Hanna to distribute the picnic flyer to stewards and have them posted at their worksites. President Wright will get an email reminder out from Headquarters and Secretary Owen will work with Robin regarding costs and reimbursement.

Acting Activities Chair Robin Park gave an update on the search for a location to have the Holiday Party. Many locations were considered; The Buoy Deck, The Andrew Hope Building, The Yacht Club, The Filipino Hall and the Juneau Arts and Humanities Council (JAHC), but all had availability issue. The JAHC appears to be the best choice at this time, available, good location, kitchen available, good parking. The dates being considered for the Holiday Party are December 9th or December 16th. Full turkey and ham dinners are being planned anticipating about 300 people and dessert will also be included. Santa Claus will be there again with gifts.

Bylaws Committee Report:

No committee report was received at this time.

Communications Committee Report:

No committee report was received at this time.

Election Committee Report:

No committee report was received at this time.

Goodwill Committee Report:

No committee report was received at this time.

Next Wave Committee Report:

Next Wave Committee Chair George reported that the Next Wave Committee wants to work with the Steward Committee to have activities nights. There will be a dinner and movie night, a bowling night, a movie theater night, and possibly an Augustus Brown swimming pool night. Now that the new pool is open they may also try to have it there depending on cost otherwise they'll go with Augustus Brown. They are anticipating that the Next Wave Committee will take two events and Steward Committee will take two events, that way no one burns themselves out.

Next Wave Committee Chair George reported that she went to the National Next Wave Conference and while it was good, she was a little disappointed. She expected more tools to be available, more direction and more knowledge sharing to be going on between states that are having problems with legislation that's union busting. It felt like more time was spent patting ourselves on the back for what has been accomplished than discussing our shortcomings and fixing them. About 600 members attended the conference and Wisconsin, New Jersey and Minnesota all showed up in force. Typically most states had 5-6 attendees, whereas Alaska only had two and Puerto Rico only had 1 attendee.

Secretary Owen informed the committee members they have to determine how much the proposed activities cost and if it fits within their budget. If so, then they can reserve the place and submit the receipts for any out of pocket expenses related to the activities.

Next Wave Committee Chair George requested that the movie "At The River I Stand" be purchased for dinner and a movie night. Secretary Owen will purchase it for the Next Wave Committee.

Scholarship Committee Report:

No committee report was received at this time.

Shop Steward Committee Report:

No committee report was received at this time.

UNFINISHED BUSINESS

There is no unfinished business at this time.

NEW BUSINESSE-board Interest in Soliciting for Vacant Treasurer Position

President Wright informed the board that past practice has been not to solicit for vacant board positions between elections, i.e. they left vacant until the next regularly scheduled election, unless there is some critical need for soliciting for a vacancy. Secretary Owen indicated his preference to have a full seven member board and that perhaps Robert Sewell might be interested in serving as treasurer.

Point of Information: The next regularly scheduled Chapter elections are in September, 2011 at which time the Treasurer position will be noticed for nominations, unless the E-board votes to elect the position before the election. If the position is elected by the E-board prior to the Chapter election, the appointed Treasurer would serve out the remainder of the current Treasurer term through September, 2012.

FY 12 Chapter Budget Discussion

President Wright informed the board that previous authorizations for Chapter support for members to the Next Wave Convention were unnecessary and needed to be rescinded since Headquarters paid for members to attend the National Next Wave Conference in full.

Main Motion 2011-07-003 (Rescind Authorizations For Next Wave Conference)

President Wright requested unanimous consent to rescind these authorizations.

Main Motion 2011-07-003 was approved by unanimous consent.

Chapter support for the AFSCME National Women's Conference may be discussed at a later time since it was discussed with the Chapter support for the Next Wave Convention, which was just rescinded.

Secretary Owen also mentioned that the National, Statewide & Regional Next Wave Conferences issue was resolved and that Chapter support for a Regional Conference was not necessary as there will be a Statewide Conference and Vanessa George just returned from the National Conference.

Goodwill Committee – Draft Mission Policies and Procedures Outside of Membership Charter

This item was discussed briefly as part of the President's Report but as Committee members Robert Sewell and Dan Bussard were not present this item was not discussed.

Activities Committee Chair and Committee Members Solicitation

Due to time constraints this item was not discussed.

Point of Information: Per past motions by the Executive Board, the Secretary may at his/her discretion prepare a condensed summary of minutes based on the record transcription or comprehensive minutes for posting to the Chapter website. Electronic records, stenographic transcriptions, and comprehensive written minutes are maintained as originals and may be reviewed upon request by any member in good standing.

ADJOURNMENT

Whereupon, the monthly business session of the ASEA/AFSCME Local 52 Juneau Chapter Executive Board adjourned at 12:55 P.M.

Respectfully submitted by
Larry M. Owen, Secretary
Juneau Chapter Executive Board
ASEA/AFSCME Local 52, AFL-CIO